

BYLAWS

TWIN LAKES WOMEN'S GOLF ASSOCIATION

ARTICLE I. Name and Objective

The name of this organization shall be the Twin Lakes Women's Golf Association (TLWGA) hereinafter called the Association.

The object of this Association is to stimulate interest in the game of golf and to provide opportunities for women to participate in the competitive spirit of golf at the amateur level.

ARTICLE II. Membership and Dues

1. Membership is open to any woman with an established USGA Handicap who wishes to further the objectives of this Association. Membership will be limited and set annually by the Executive Committee.

2. Annual dues shall be set for the Association by the Executive Committee, shall be announced prior to its Annual Spring Meeting, and must be paid before participating in Association activities. Dues are non-refundable and are not prorated by date of joining.

ARTICLE III. Officers and Duties

1. The officers shall be: president, vice president, secretary, treasurer, tournament director; a total of 5 officers.

2. Officers shall be elected at the Annual Fall Meeting, and shall serve for one year, or until their successors are elected.

3. The President shall preside at membership and Executive Committee Meetings, shall appoint standing committee chairmen, shall appoint special committee chairs, advisers and assistants as required, and shall be an ex-officio member of all committees except Nominations and Audit.

4. The Vice President shall preside in the absence of the president and shall assist the president, when requested. The vice president serves as liaison with the Virginia State Golf Association and administers the handicap system within the Association.

5. The Secretary shall record minutes, be in charge of correspondence, and shall be an assistant to the president. The secretary shall, together with the treasurer, prepare a membership telephone directory.

6. The Treasurer shall be responsible for receiving and disbursing all monies of the Association; she shall collect dues, handicap and luncheon fees, and will coordinate in the preparation of the membership roster.

7. The Tournament Director shall design, coordinate and execute all the duties and responsibilities required of a golf tournament chairman and shall be guided by the local and USGA Rules of Golf.

ARTICLE IV. Committees

1. The committees shall be Executive, Tournament, Special Activities, Audit, Nominating, and any other committees deemed necessary.

2. The Executive Committee shall consist of the elected officers. It shall manage the affairs of the Association between meetings. The Executive Committee will have the authority to fill a vacancy until an election is held. Three members shall constitute a quorum.

3. The Audit Committee shall audit the books annually before they are turned over to the new treasurer. The president may not serve on this committee.

4. The Tournament Committee shall consist of the Assistant Tournament Director and others to assist the Tournament Director in the performance of her duties, and shall design, coordinate and execute the tournament part of the non-routine tournament events such as the mixers, invitational and charity tournaments.

5. The Special Activities Committee shall consist of the Special Activities Director and others to assist the president and vice president, as requested, and design, coordinate and execute the social part of the non-routine tournament events such as the mixers, invitational and charity tournaments.

6. The Nominating Committee shall be appointed by the president from the membership and shall consist of at least three members. It will prepare a slate of officers to be presented at the Annual Fall Meeting. Election will be held at this meeting where nominations will be open from the floor. The president is not eligible to serve on this committee.

ARTICLE V. Membership Meetings

1. There shall be an Annual Spring Meeting to assess annual dues, and transact such other business as may be necessary.

2. An Annual Fall Meeting shall be held to elect officers, and conduct other business as may be required.

3. An Annual Fall Luncheon shall be held to present awards and introduce the new officers.

4. Special meetings may be called by the president or at the request of the Executive Committee.

5. A quorum shall consist of 51% of members present.

ARTICLE VI. Tournaments

1. Members can qualify to participate in the Championship, Ace of Aces or Ringer Tournaments if they play in 50% of the scheduled weekly tournaments that are played as a tournament.

ARTICLE VII. Amendment of Bylaws

These bylaws may be amended only by a majority vote of members present and voting at any meeting, provided such amendments have been published thirty (30) days prior on the Association Bulletin Board.

ARTICLE VIII. Parliamentary Authority

The rules contained in *Robert's Rules of Order, Newly Revised*, shall govern the Association in all cases to which they are applicable and do not conflict with these bylaws or any special rules of the Association.

Amended March 2003